

## **COUNCIL ON AGING MINUTES OCTOBER 19, 2016**

**Present:** Council on Aging Members: Ernie Cornelssen, Jean Nousse, David Egel, Virginia McIntyre, Marijo Gorney, Irving Goldberg, Council on Aging Director Lynne Waterman and Outreach Coordinator Darlene Perkins.

**Absent:** Mary Gaffney, Norah McCormick, Jack Jordan

Chairman Ernie Cornelssen opened the meeting at 8:35 a.m.

### **APPROVAL OF MINUTES - September 14, 2016**

**Motion:** David Egel moved to approve the minutes of September 14, 2016, seconded by Jean Nousse. **Vote 6-0**

### **Public Comments**

### **COMMUNICATIONS AND CORRESPONDENCE**

#### **DIRECTOR'S REPORT**

Director Lynne Waterman distributed her report for the month of September. The Director highlighted she met with several leaders of various ongoing activities. She noted several special activities took place in honor of September being National Senior Center month. She planned several programs for November and began the training of the new Activity Coordinator. She also met with a possible instructor for a class and with AARP Tax Assistance coordinator to plan for the February 2017 schedule.

The Director noted there were no issues with the van. The Director and the Outreach Coordinator continued to meet with the van drivers at their monthly meeting.

The Director also stated there were no issues with the building in September but noted annual inspections are ongoing.

The Director announced a new Activity Coordinator, Linda Rosa, was hired and began her new duties at the end of September and is being trained. She thanked the Council on Aging staff for their assistance while the office assistant is on leave.

The Director thanked the Council on Aging volunteer who worked with her to prepare the Newsletter.

The Director reviewed a list of several meetings she attended.

The Director stated she prepared the proposed annual operating budget for FY 2018. She also spoke at a recent Board of Selectmen's meeting regarding proposed changes to the

Senior Property Tax Work-off Program, which was approved. She attended a Capewide training on protective services by the Director of the program for Massachusetts Executive Office of Elder Affairs.

The Director noted her goals are to train the new Activity Coordinator and revise all Property Tax Work off documentation.

**Motion: Ginny McIntyre moved to accept the Director's report, seconded by Jean Nousse. Vote unanimous 6-0**

### **TREASURER'S REPORT**

Director Waterman distributed the budget report for the month of September along with the formula grant and reviewed the numbers with the members.

**Motion: Jean Nousse moved to accept the Treasurer's Report, seconded by David Egel. Vote unanimous 6 -0**

### **OUTREACH COORDINATOR'S REPORT**

The Outreach Coordinator distributed her report for the month of September. The Outreach Coordinator highlighted the transportation needs, and friendly visitors. The Coordinator met with the domestic violence officer from the Mashpee Police department.

The Outreach Coordinator meets monthly with volunteers. 9 Mashpee residents turned 90+ and received flowers. The Outreach Coordinator reviewed the meetings she attended. She also attended a fuel assistance training and the Monthly meeting of VNA Community Nurse Independence House Counselor and Elder Services..

**Motion: David Egel moved to accept the Outreach Coordinator's Report, seconded by Mr. Irving. Vote unanimous 6-0**

### **VOLUNTEER COORDINATOR REPORT**

Director Waterman distributed and reviewed the volunteer coordinator report for September. They have enrolled eight new volunteers this month and are still looking to add more volunteer drivers.

**Motion: Jack Jordan moved to accept the Volunteer Coordinator Report, seconded by Jean Nousse. Vote unanimous 5-0**

### **ACTIVITY COORDINATOR REPORT**

**No Report**

## **Old Business**

The Chair referred to the training for the COA members which will take place after the first of the year. He noted the MCOA Conference is next week 26, 27, and 28 at the Seacrest and volunteers are still needed and the members are welcome to attend the workshops. The Chair said he will send out an email to remind the members.

**None**

## **New Business**

### **Ad Hoc Committees**

The Chair reviewed his proposal for Council on Aging Support Teams Proposed Mission Statements. He would like to see the members get more involved into more discussions at our meetings in special programs. He suggested at the next meeting we could have further discussion and the Director will bring in some ideas as to what her needs are.

### **Massachusetts Councils on Aging/Executive Office of Elder Affairs**

The Director mentioned the Conference run by the Massachusetts Councils on Aging to be held in Falmouth next week, October. She encouraged the members to go to MCOA online and all of the workshops are listed.

The Director distributed and commented on an article from the Cape Cod Times “Cape’s Aging Need Services”.

The Chair commented on the Executive Office of Elder Affairs training for the board members and he stated he would contact the State regarding this training.

**Motion: Mr. Goldberg moved to adjourn, seconded by David Egel. Vote unanimous. 6-0**

**Meeting adjourned 9:45 a.m.**

Respectfully Submitted,  
Judy Daigneault, Recording Secretary